

MEMORANDUM of UNDERSTANDING

between

**THE INSTITUTE OF PUBLIC WORKS
ENGINEERING AUSTRALASIA –
WESTERN AUSTRALIA
(IPWEA – WESTERN AUSTRALIA)**

and

**AUSTRALIAN ASPHALT PAVEMENT
ASSOCIATION (AAPA)**

for

Closer Cooperation



May 2020

1. Preamble

The Institute of Public Works Engineering Australasia Western Australia Inc. (IPWEA-WA) and the Australian Asphalt Pavement Association (AAPA) seek, through this agreement, to establish a strong partnership between our respective organisations.

Our common purpose is to provide enhanced services for members of both organisations and other professionals working in the areas of local government and public works engineering.

2. The Institute of Public Works Engineering Australasia – Western Australia Inc.

IPWEA-WA is a Professional organisation providing member services and advocacy for those involved in and delivering public works and services to improve the quality of life of their communities.

Today's work environment is one of continual change; there are smaller business units, a greater need for human resource flexibility, and a need for continuing education. Our members are encouraged to maintain their competencies and update their skills on a regular basis.

The Institute in Western Australia is proactive in developing and promoting the technical expertise and experience of our members. We are involved in a number of activities to achieve this goal including the organisation of high profile seminars to notify our members and other practitioners of the implications of changing legislation as well as forthcoming issues

One of the major challenges of the Institute in Western Australia in the forthcoming period will be to expand the range of activities we are promoting and advocating for and on behalf of our members. A broader spectrum of issues will reflect the concerns of our increasingly diverse membership base.

3. Australian Asphalt Pavement Association (AAPA)

AAPA is a non-profit national industry association committed to the development and promotion of technology to enhance the performance of asphalt pavements, bituminous products and members products and services on a sound technical, environmental, and competitive basis.

A key objective is to provide leadership and technical expertise as the foundation to help attain the optimum level of quality and long term performance in the design, construction and maintenance of flexible pavements, thus maximising value for money from road investment.

Specifically in respect of education and training AAPA strives to promote greater understanding of asphalt and bituminous technologies amongst those responsible for their selection and use in pavement design, construction, and maintenance, to assist in achieving best value solutions.

A primary focus is to enhance the knowledge and understanding of those people who are presently involved in the selection and effective use of asphalt and other bitumen bound products. In particular we actively seek to develop skills training within the road construction industry by providing appropriate training and education supported by relevant resource materials on asphalt, bituminous surfacing, and related subjects.

A key emphasis throughout is to enhance the well-being of those working in road related activities by ensuring continued awareness and improvement in occupational health and safety specifically by greater education, training, and the provision of focussed materials such as publications, training courses and videos.

4. Basis of the Agreement

We intend to fulfil this agreement by:

- 4.1. Cooperating on policy and technical matters in the areas of local government and public works engineering specific to roads and transport.
- 4.2. Co-promoting continuing professional development for all members of AAPA and IPWEA WA and other professionals working in the areas of local government and public works engineering.
- 4.3. Collaborating on joint initiatives including domestic study tours, relevant events, and industry forums on a per opportunity basis, e.g. proposed Victorian Circular Economy Study Tour.
- 4.4. Offering member discounts to each other's members resident in Western Australia on a quid pro quo basis.
- 4.5. Sharing in surpluses from jointly run events on a case by case basis as agreed.
- 4.6. Consulting each other on specifications, standards, guidelines, and other key industry documents (internal and external provided for comment) and that are relevant to the memberships of both organisations.
- 4.7. Working to identify ways to better serve both organisations and their members through collaboration and exchange of information, education, training, technology, and management practices.
- 4.8. Working to increase community awareness of local government and public works engineering.
- 4.9. Recognising and awarding engineering achievements and excellence in local government, public works engineering, and pavement technology.

- 4.10. Establishing links between each organisation's website.
- 4.11. Developing, maintaining, and updating joint industry guidance documents.
- 4.12. Inviting representation of each other at key meetings and committees including equivalent representation on technical or reference committees.
- 4.13. Establishing protocols for the use of products and services developed within each organisation for the mutual benefit of members of both organisations.
- 4.14. Providing for improved communications between the two organisations through the exchange of relevant information, journals, and publication lists.

5. IPWEA-WA Responsibilities

- 5.1. IPWEA-WA will provide IPWEA-WA event rates applicable to a corporate member to all AAPA members resident in Western Australia for an agreed number of its relevant WA divisional events which may include professional development, forums and other activities held in Western Australia. The total dollar value of all discounts given is to be approximately the same as that given by AAPA.
- 5.2. IPWEA-WA will recommend/recognise AAPA as the leading professional association to its members in respect of roads and pavements.
- 5.3. IPWEA-WA will, where it does not conflict with its own events, promote AAPA training programs and seminars and other events held in Western Australia to its members and other local government and public works professionals. IPWEA WA will, upon request, follow up any marketing with reminders to maximise attendance.
- 5.4. IPWEA-WA will promote this Agreement as a joint initiative for cooperation and collaboration between our two organisations.
- 5.5. IPWEA-WA will extend CPD activities for AAPA members in all areas of public works engineering. This will include any AAPA seminars and activities including:
 - Regional, national, and international conferences,
 - Journals and newsletters,
 - Occasional publications on specific issues,
 - Web pages linked to the AAPA site, and
 - Related seminars, workshops and/or speakers programs.
- 5.6. IPWEA-WA will collaborate with AAPA on advocacy efforts with the State Government where there is a common goal and a joint approach is likely to increase the success of the endeavour.
- 5.7. IPWEA-WA will collaborate with AAPA on joint initiatives and will share in surpluses on a case by case basis where agreed.

- 5.8. IPWEA-WA will invite AAPA to attend and speak at one IPWEA-WA Executive Committee meeting per annum with the intent of broadening understanding amongst Executive / Board members.
- 5.9. IPWEA-WA will collaborate with AAPA on specifications, standards, guidelines, and other key industry documents (internal and external provided for comment) that are relevant to the membership of AAPA.
- 5.10. IPWEA-WA will establish a link to AAPA on its website.
- 5.11. IPWEA-WA will meet with AAPA annually to review this Agreement and as a minimum bi-annually to maintain close interaction.

6. AAPA Responsibilities

- 6.1. AAPA will provide AAPA member rates to all IPWEA-WA members resident in Western Australia for an agreed number of its relevant WA events which may include professional development, forums and other activities held in Western Australia. The total dollar value of all discounts given is to be approximately the same as that given by IPWEA-WA.
- 6.2. AAPA will recommend/recognise IPWEA-WA as the leading professional organisation for local government and public works engineering in Western Australia.
- 6.3. AAPA will, where it does not conflict with its own events, promote IPWEA-WA training programs and seminars and other events held in Western Australia to its members and other local government and public works professionals. AAPA will, upon request, follow up any marketing with reminders to maximise attendance.
- 6.4. AAPA will promote this Agreement as a joint initiative for cooperation and collaboration between our two organisations.
- 6.5. AAPA will keep IPWEA informed about future directions in pavements research and training, to ensure that there is no conflict of interest between our two organisations and ensure that both organisations work collaboratively.
- 6.6. AAPA will collaborate with IPWEA-WA on advocacy efforts with the State Government where there is a common goal and a joint approach is likely to increase the success of the endeavour.
- 6.7. AAPA will collaborate with IPWEA-WA on joint initiatives and will share in surpluses where agreed.
- 6.8. AAPA will invite IPWEA-WA to attend and speak at one AAPA State Board/Branch meeting per annum with the intent of broadening understanding amongst Executive members.
- 6.9. AAPA will collaborate with IPWEA-WA on specifications, standards, guidelines, and other key industry documents (internal and external provided for comment) and that are relevant to the membership of IPWEA-WA.

6.10. AAPA will establish a link to IPWEA-WA on its website.

6.11. AAPA will meet with IPWEA-WA annually to review this Agreement and as a minimum bi-annually to maintain close interaction.

7. Other

This Agreement does not preclude either IPWEA-WA or AAPA from entering into similar agreements with other organisations.

Intellectual Property remains with the authoring organisation.

Confidential and proprietary information will be held in confidence by both organisations.

This Agreement does not give rise to any liability of any kind to IPWEA-WA or AAPA.

The authorised officers to act in relation to this Agreement are the Executive Manager for IPWEA-WA and the Executive Director (WA/SA) for AAPA.

8. Agreement Duration and Review Arrangements

This agreement aims to nurture a closer working relationship between the two organisations and to increase knowledge transfer opportunities. It is to be a dynamic document flexible and resilient-enough to change from time to time to meet mutually-agreed requirements of both organisations.

This agreement shall remain in force initially for a period of four years from the date of signing. It will be reviewed by both organisations annually. At the end of the initial 4 year period the Agreement will automatically renew for a further 4 year period in its current form without a need for resigning unless one of the two organisations requests a significant change in writing before the anniversary date.

This Agreement can be reviewed at any time upon written request from AAPA or IPWEA-WA to the other party.

Any party can withdraw from this Agreement by giving six months' written notice to the other party.

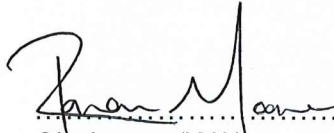
**For and on behalf of
The Institute of Public Works
Engineering Australasia – Western
Australia**


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President (WA)


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Executive Manager (WA)

4/6/2020
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Date

**For and on behalf of
Australian Asphalt Pavement
Association Limited**


.....
Chairman (WA)


.....
Executive Director (WA/SA)

4/6/2020
.....
Date

Version date 22/05/20

